



# Sia-'a-Toutai Theological College

## APPLICATION FORM FOR ADMISSION

Please read and complete all sections of this form.

Provide all the required documents plus a **\$20 non-refundable application fee** before submitting the form.

PLEASE READ THE ACCOMPANYING NOTES OF GUIDANCE FOR APPLICANTS BEFORE COMPLETING THIS FORM

### Section A: Personal Details

1 Surname/Family Name		2 Title Rev/Mr/Ms/Miss/Mrs	
3 Forename(s)		4 Date of Birth	
5 Sex Male / Female	6 Marital Status Married / Single	7 Place	
8 Name of spouse (if married)			
9 Number of children (if married)			
10 Permanent (Home) Address		11 Current correspondence address (if different)	
Telephone Number:		Telephone Number:	
Fax Number:		Fax Number:	
E-mail:		E-mail:	
Dates when contactable at this address		Dates when contactable at this address	

### Section B: Proposed Programme of Study

12 Proposed Programme of Study (tick one box only)

Part-time Programme	Full-time Programme
<input type="checkbox"/> Foundational Award	<input type="checkbox"/> Certificate in Theology and Pastoral Ministry
<input type="checkbox"/> Theological Award	<input type="checkbox"/> Certificate in Theology with Honours
<input type="checkbox"/> Certificate in Theology and Pastoral Ministry	<input type="checkbox"/> Diploma in Theology
<input type="checkbox"/> Advanced Foundational Award	<input type="checkbox"/> Bachelor of Divinity
<input type="checkbox"/> Advanced Theological Award	<input type="checkbox"/> Bachelor of Divinity with Honours
<input type="checkbox"/> Bachelor of Theology	<input type="checkbox"/> Special Student (selected courses only)

13 Intended area of study: a. Biblical studies b. Theology c. Pastoralia d. Church History

14 Have you previously studied, or applied to study, at Sia'atoutai? If yes, when?

15 How do you wish to study:	Full time	Part-time	Part-time Remote-location
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16 In which month/year do you wish to commence your study?

## Section C: Education History

### 17 Secondary Educational Record

Institution	Place & Country	Years Attended		Qualification gained
		From	To	

### 18 Tertiary Educational Record

Institution	Place & Country	Years Attended		Qualification gained
		From	To	

### 19 Other Studies (professional, vocational, etc.)

Institution	Place & Country	Years Attended		Qualification gained
		From	To	

**Include certified copies of all qualifications, certificates, and transcripts**

## Section D: Employment History

20 Provide details of any employment undertaken within the last three years:

Dates (From-To [mm/yy])	Name and Address of Employer	Position Held

## Section E: Religious Affiliation/Status

21 Which Church do you attend?

22 Give the name of the minister or steward

23 What part have you taken in the work of your local church?

## Section F: Referees

24 Please give the names and addresses of three referees from whom a reference may be sought. State for how long, and in what capacity, the referees have known you:

1. Name: Title: Address:	Telephone Number: Fax Number: E-mail: Length of time known: (in what capacity)
2. Name: Title: Address:	Telephone Number: Fax Number: E-mail: Length of time known: (in what capacity)
3. Name: Title: Address:	Telephone Number: Fax Number: E-mail: Length of time known: (in what capacity)

## Section G: Disability

25 Please circle from the list below the statement which is most appropriate to you:

1	You do not have any disability nor are you aware of any additional support requirements	6	You need personal care support
2	You have dyslexia	7	You have mental health difficulties
3	You are blind / partially sighted	8	You have an unseen disability (e.g., diabetes, etc.)
4	You are deaf / have a hearing impairment	9	You have two or more of the above disabilities / special needs
5	You are a wheelchair user / have mobility difficulties	10	You have disability not listed above

## Section H: Reason for Applying and Study Plan

26 Write about your reason(s) for wanting to undertake theological study and why you want to study at Sia'atoutai Theological College. Relate your comments to previous experience and your expectations for future work in the church and society. Include a preliminary study plan/research proposal (if applying for the BD programme).

## Section I: Language Proficiency

27 List all the languages you can read/speak proficiently

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## Section J: Funding

28 Likely source of finance (if known):

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29 Is this funding secured or proposed?

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30 Who will furnish your living expenses during your study?

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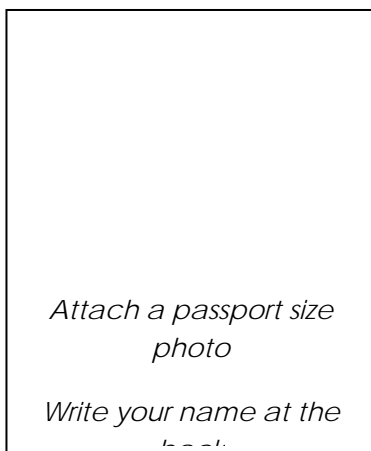
**Section K: Signature of applicant**

I declare that the information I have given is complete and accurate.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Please return the completed form to: Sia'atoutai Theological College, PO Box 44, Nuku'alofa, Tonga  
Telephone: 22 581, Fax: 25 191**



**For Office Use Only:**

Date application received			
Any previous application?			
Qualifications checked?			
Language proficiency			
References received	1	2	3
Admission Tutor's Recommendation			
Admissions Committee Recommendation			
Accepted (course)			
Provisionally accepted			
Rejected			
Provisionally rejected/delayed			
<b>Conditions and Notes</b>			

Section 1 of this form should be completed by the applicant. The form should then be passed to the referee who is asked to complete the remainder of the form, and return it in a signed sealed envelope to the applicant for return with the application form, or to mail directly to the address provided below.

### Section 1: To be completed by the applicant

1 Surname/Family Name		2 Title Rev/Mr/Ms/Miss/Mrs	
3 Forename(s)		4 Date of Birth	
5 Sex Male / Female	6 Marital Status Married / Single	7 Place	
8 Proposed Programme of Study			
9 Likely field of interest			

10. Return address:

**Application for Admission  
Sia'atoutai Theological College  
PO Box 44  
Nuku'alofa  
TONGA**

### Section 2: To be completed by the referee

**To the referee:** The person named above is applying to study at the Sia'atoutai Theological College, and has named you as a referee. The College would appreciate a statement from you concerning the academic and general suitability of the applicant to undertake the chosen programme of study. You can provide the reference in one of two ways: (i) by completing this form, or (ii) submitting a letter of reference. Where the applicant's first language is not English, we would request your opinion on his/her standard of proficiency in written and oral English.

When the reference is completed, returned it in a sealed envelope, endorsed with your signature over the seal, either to the applicant for return with the application form, or to the return address given in Section 1 above.

Thank you for your assistance, and please be assured that your reply will be treated in confidence by the College.

Name:

Telephone Number:

Title:

E-mail:

Affiliation:

Length of time known:

Please provide an official stamp of your institution, college or church (if possible)

**The applicant may photocopy this section and send to appropriate referees.**

### **Note 1: Information about Programs of Studies**

Please go to the [academic information](#) for your guidance to the programmes of studies offered by the college.

### **Note 2: Education and Employment**

Applicants should attach copies of the results of any language examinations undertaken during the past three years (e.g., English test [for Diploma and BD candidates] or Tongan examination (for Certificate candidates]). Please include results of any examinations undertaken during any ongoing studies (e.g. year 1 or year 2 results of a current course).

### **Note 3: Study Plan**

Applicants to the BD programme should include at least a preliminary research plan or proposal. This plan should express the candidate's interest in theological education and the particular area of study he/she wishes to study (albeit being subject to adjustment during the course of study).

### **Note 4: Application form and fee**

Complete all the requirements of the application form. The \$20 application fee is for the cost of processing the application and correspondence. This fee is non-refundable.

### **Note 5: Transcripts**

The applicant is responsible for securing official academic transcripts from all schools, colleges, and universities attended, even those from which no qualification was gained. Transcripts may be mailed directly by the school concerned to the address above, or be given to the applicant to send with the application. Copy of transcripts must be certified by a lawyer, Justice of Peace, Commissioner of Oath, or by the institution concerned.

### **Note 6: References**

All applications will not be processed unless three references are provided. Two of the references must be from academic officials well acquainted with the applicant's academic ability. The references should also address the applicant's character. No faxes or copies will be accepted.

### **Note 7: Language Proficiency**

Candidates for all programmes will be provisionally admitted (if accepted by the College) and will sit a language test at the beginning of the first year of study. Diploma and BD candidates will sit an English examination; Certificate candidates will sit a Tongan test. This is done primarily to indicate those candidates who need assistance.